

Minutes
Followspot Position Working Group
Friday, 19 March 2004
Westin Long Beach
Long Beach, CA

Presiding chairman: Jack Schmidt; Strong Entertainment Lighting (Ballantyne of Omaha, Inc.); P; MP
Co-chairman: Robin Crews; Wrightson, Johnson, Haddon & Williams, Inc.; P; G

Recording secretary: Karl G. Ruling, ESTA

Members attending: Chip Purchase; Jones Hall (Foundation for Jones Hall); P; U
Edwin S. Kramer; I.A.T.S.E, Local 1; P; U
William L. Maiman; Lex Products Corp.; P; MP
Richard Logothetis; Lycian Stage Lighting; P; MP
Richard J. Nix; Performance Systems Integration; O; G
Fred Lindauer; Robert Juliat USA (Robert Juliat SA); P; MP
Steve Rust; Sachs Morgan Studio; P; G
Stephen Vanciel; I; U
Shawn Nolan; Entertainment Structures Group (Steven Schafer Associates); P; G
Jerry Gorrell; Theatre Safety Programs; O; U
Richard D. Thompson; Thompson Associates; P; G

1 Opening remarks

Jack Schmidt called the meeting to order at 19:11.

2 Patent and Anti-Trust statements

2.1 Patent statement

The following was read aloud to the assembly by Jack Schmidt:

"ESTA intends to publish no standard that contains protected intellectual property, unless that property can be licensed by anyone for a reasonable fee. ESTA uses a process of open patent disclosures to implement this intent. ESTA does not conduct patent searches and does not warrant that its standards contain no protected intellectual property.

"In keeping with the open disclosure policy, I ask if anyone present wishes to notify the Technical Standards Committee of the existence of a patent or copyright that might protect material in a standard being developed by a working group. You need not be the holder of the patent or copyright in order to notify the TSC of its existence."

No patent or copyright issues were brought to the attention of the working group.

2.2 Anti-trust statement

The following was read aloud to the assembly by Jack Schmidt:

"The ESTA Board of Directors, the Technical Standards Committee, and the leadership of this working group will reject or nullify any actions that unlawfully restrain trade. Anyone who feels that such an action is being or has been taken is requested to bring that matter to the attention of the chair immediately. Anyone who feels that actions in restraint of trade have been taken and not properly annulled is requested to notify the ESTA president immediately.

"ESTA legal counsel has informed us that violations of the anti-trust laws can have serious consequences. Individuals engaged in certain unlawful conduct can be found criminally liable. An individual convicted of a criminal violation of the Sherman Act may be fined as much as \$100,000 and imprisoned for up to three years. An easy to read pamphlet describing restraint of trade issues is available from the Technical Standards Manager."

No anti-trust or restraint of trade issues were brought to the attention of the working group.

3 Attendance & membership

3.1 Introductions

Jack Schmidt asked those present to introduce themselves. He started the rotation around the table by introducing himself.

3.2 Attendance

A green attendance sign-in sheet was circulated.

3.3 Requirements for membership

Jack Schmidt reminded the assembly that membership in the working group is open to all who are affected by the work of the group. Voting members are required to attend meetings and to vote on letter ballots. Voting members and their alternates may not miss three consecutive meetings without a loss of voting status.

3.4 Determination of quorum

The quorum requirement is set by the P&P as three people or one third of the whole voting body, whichever is more. There were more than three people present. All had submitted applications to join this working group at this meeting, which was the first formal meeting of the group as part of the Technical Standards Program. Therefore, there were more than enough people to constitute a quorum, and Schmidt announced that a quorum was present.

3.5 Submittal of membership forms

This was the first meeting of the working group. All present who wanted to join submitted applications to Karl Ruling, the Technical Standards Manager, who said that they were all accepted. Future applications would be processed by a vote of the working group. Applications for the following participants were accepted:

Jack Schmidt; Strong Entertainment Lighting (Ballantyne of Omaha, Inc.); P; MP
Chip Purchase; Jones Hall (Foundation for Jones Hall); P; U
Edwin S. Kramer; I.A.T.S.E, Local 1; P; U
William L. Maiman; Lex Products Corp.; P; MP
Richard Logothetis; Lycian Stage Lighting; P; MP
Richard J. Nix; Performance Systems Integration; O; G
Fred Lindauer; Robert Juliat USA (Robert Juliat SA); P; MP
Steve Rust; Sachs Morgan Studio; P; G
Stephen Vanciel; I; U
Shawn Nolan; Entertainment Structures Group (Steven Schafer Associates); P; G
Jerry Gorrell; Theatre Safety Programs; O; U
Richard D. Thompson; Thompson Associates; P; G
Robin Crews; Wrightson, Johnson, Haddon & Williams, Inc.; P; G

The consensus body during this meeting was thus:

Name	Company	Representing	Voting status	Int. cat.
Jack Schmidt	Strong Entertainment Lighting	Ballantyne of Omaha, Inc.	P	MP
Chip Purchase	Jones Hall	Foundation for Jones Hall	P	U
Edwin S. Kramer	I.A.T.S.E, Local 1	I.A.T.S.E, Local 1	P	U
William L. Maiman	Lex Products Corp.	Lex Products Corp.	P	MP
Richard Logothetis	Lycian Stage Lighting	Lycian Stage Lighting	P	MP
Fred Lindauer	Robert Juliat USA	Robert Juliat SA	P	MP
Steve Rust	Sachs Morgan Studio	Sachs Morgan Studio	P	G
Stephen Vanciel	Stephen Vanciel	Stephen Vanciel	I	U
Shawn Nolan	Entertainment Structures Group	Steven Schafer Associates	P	G

Richard D. Thompson	Thompson Associates	Thompson Associates	P	G
Robin Crews	Wrightson, Johnson, Haddon & Williams, Inc.	Wrightson, Johnson, Haddon & Williams, Inc.	P	G
		Total voters	11	
		Votes by interest category	4	MP
			0	CP
			0	DR
			3	U
			4	G

4 Approval of minutes from the previous meeting or meetings

The minutes were accepted by acclamation.

5 Approval of agenda

Jack Schmidt asked that the group address the scope statement before the approval of the outline. The definition of the scope would affect the approval of the draft outline. The consensus was that this was appropriate.

6 New business—Scope statement: temporary vs. permanent

There was a discussion of whether the scope of the first standard undertaken by this working group should include portable (temporary) followspot positions as well as permanent positions that are built with dedicated power for the equipment.

After some discussion, the following scope statement was crafted:

"This standard shall address the functional aspects of permanent positions for followspots in places of public assembly. These aspects include the location of the permanent positions within the venue, the dimensional requirements of the positions, and the safety requirements associated with their use."

Eddie Kramer moved that the above statement shall be the scope statement for the standard. The motion was seconded. The motion was approved by a unanimous show of hands.

7 Old business—Approval of Draft of WG outline (FSPWG 02.23.04)

There was a discussion of the outline, including a discussion of how to handle safety concerns. Jerry Gorrell pointed out that safety is an issue in all the sections. The consensus was the safety is important. Ruling suggested that safety be a section that points back into the requirements described in other sections. This would emphasize the importance of safety, but would mean that the requirements are only stated once. The consensus was that this is a good idea.

The following outline of the major sections was developed:

- 1 Scope
- 2 Definitions
- 3 Architectural
- 4 Structural
- 5 Electrical
- 6 Ventilation
- 7 Safety
- 8 Other requirements

Richard Thompson moved that the above outline be accepted. The motion was seconded. The motion was approved by a unanimous show of hands.

8 More New Business—Creation of task groups

Jack Schmidt suggested that formally writing the definitions be tabled until the sections are developed. The writers of each section should make a list of the special definitions they need to be included in this section later. Safety shall also be tabled until the other sections are written, since it will point back to the safety requirements stated in the other sections.

The following task group assignments were made:

3 Architectural

Richard Thompson
Steve Rust
Steve Vanciel

4 Structural

Shawn Nolan
Robin Crews
Jack Schmidt

5 Electrical

Richard Logothetis
Eddie Kramer
Bill Maiman
Fred Lindauer

6 Ventilation

Chip Purchase
Jerry Gorrell
Jack Schmidt

Jack Schmidt reminded people that they may reorganize their sections. The outline is not fixed, and may be adapted as needed.

It was decided by consensus that the manufacturers shall provide cut sheets to the working group at large so that the requirements for the structure, electrical system, and so on can be known.

8 Other Business

Richard Thompson moved that this project be to write an American National Standard. The motion was seconded. The motion was approved by a unanimous show of hands.

Ruling was directed to setup an email reflector archive system.

9 Schedule of meetings and submissions

The consensus was that the group should not meet in July at Ft. Worth. Richard Thompson moved that the next meeting shall be at the ETS-LDI show. The motion was seconded. The motion was approved by a unanimous voice vote.

Karl Ruling announced that the group has a meeting time scheduled for 18:00 to 21:00 on October 22. The group discussed the desirability of meeting on the ETS-LDI trade show floor, perhaps before the show floor opens to the public.

10 Adjournment

Fred Lindauer moved that the meeting adjourn. The motion was seconded. The motion was approved with a unanimous voice vote. Jack Schmidt declared the meeting adjourned at 21:08.

Working Group Membership as of 23 April 2004

Name	Company	Representing (This is the primary sort field.)	Voting status	Int. cat.
Jack Schmidt	Strong Entertainment Lighting	Ballantyne of Omaha, Inc.	P	MP
Chip Purchase	Jones Hall	Foundation for Jones Hall	P	U
Edwin S. Kramer	I.A.T.S.E, Local 1	I.A.T.S.E. Local 1	P	U
William L. Maiman	Lex Products Corp.	Lex Products Corp.	P	MP
Richard Logotheitis	Lycian Stage Lighting	Lycian Stage Lighting	P	MP
Richard J. Nix	Performance Systems Integration	Performance Systems Integration	O	G
Fred Lindauer	Robert Juliat USA	Robert Juliat SA	P	MP
Steve Rust	Sachs Morgan Studio	Sachs Morgan Studio	P	G
Stephen Vanciel	Stephen Vanciel	Stephen Vanciel	I	U
Shawn Nolan	Entertainment Structures Group	Steven Schafer Associates	P	G
Jerry Gorrell	Theatre Safety Programs	Theatre Safety Programs	O	U
Richard D. Thompson	Thompson Associates	Thompson Associates	P	G
Robin Crews	Wrightson, Johnson, Haddon & Williams, Inc.	Wrightson, Johnson, Haddon & Williams, Inc.	P	G

Key to codes:

P	principal	MP	mass-market producer
A	alternate	CP	custom-market producer
I	individual	DR	dealer or rental company
O	observer	U	user
		G	general interest