

Floors Working Group Minutes
 Friday, 29 July 2005
 Dallas/Ft. Worth Airport Marriott South
 Ft. Worth, Texas

Chairman: Tim Hansen; Oasis Stage Werks; P; MP

Members attending: Jerry Gorrell; Theatre Safety Programs; P; U
 Ron Bonner; PLASA; P; G
 Tracey Cosgrove; Rosco Laboratories; P; MP
 Steve Rust; Sachs Morgan Studio; P; G
 Robert R. Scales; I; U

Visitors: None

1 Opening remarks

Tim Hansen welcomed everyone to the meeting at 1304.

2 Attendance and membership

A yellow pad for attendance was circulated and those present signed in.

2.1 Introduction of those present

Everyone present introduced himself or herself to the others.

2.2 Call for quorum

Tim Hansen announced that a quorum was present.

2.3 Requirements for membership

Hansen reminded the assembly that membership is open to all parties who are affected by the work of the group; membership in ESTA is not a requirement. Voting members are required to attend meetings. Any principal member and alternate that both miss three consecutive meetings will have their membership status changed to observer. This action will be taken as the last item of business at the third missed meeting and will be recorded in the minutes of that meeting.

2.4 Processing of new membership applications

None.

The consensus body during this meeting, including those not present, was:

Name	Company	Representing	Voting status	Int. cat.
Bob Dagger	American Harlequin Corp.	Harlequin Corporation	P	MP
Tim Hansen	Oasis Stage Werks	Oasis Stage Werks	P	MP
Gary Justesen	Oasis Stage Werks	Oasis Stage Werks	A	MP
Ron Bonner	PLASA	PLASA	P	G
Robert R. Scales	Robert R. Scales	Robert R. Scales	I	U
Tracey Cosgrove	Rosco Laboratories	Rosco Laboratories	P	MP
Steve Rust	Sachs Morgan Studio	Sachs Morgan Studio	P	G
Jerry Gorrell	Theatre Safety Programs	Theatre Safety Programs	P	U
Richard D. Thompson	Thompson Associates	Thompson Associates	P	G
Pete Happe	Walt Disney Imagineering	Walt Disney Company	P	U
			9	Total
			3	MP
			0	CP
			0	DR
			3	U
			3	G

4 Approval of the minutes from the previous meeting

The minutes from the previous meeting (Floors/2005-8004) were approved. The motion to approve them was made by Bob Scales and then seconded. It was approved with a unanimous voice vote.

5 ESTA declarations

5.1 Anti-trust statement

The following statement was read aloud to the assembly by Tim Hansen.

"The ESTA Board of Directors, the Technical Standards Committee, and the leadership of this working group will reject or nullify any actions that unlawfully restrain trade. Anyone who feels that such an action is being or has been taken is requested to bring that matter to the attention of the chair immediately. Anyone who feels that actions in restraint of trade have been taken and not properly annulled is requested to notify the TSC chair or ESTA president immediately.

"ESTA legal counsel has informed us that violations of the anti-trust laws can have serious consequences. Individuals engaged in certain unlawful conduct can be found criminally liable. An individual convicted of a criminal violation of the Sherman Act may be fined as much as \$1,000,000 and imprisoned for up to ten years. An easy to read pamphlet describing restraint of trade issues is available from the Technical Standards Manager."

No restraint of trade issues were raised.

5.2 Call for patents

The following statement was read aloud to the assembly by Tim Hansen.

"ESTA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. ESTA uses a process of open patent and copyright disclosures to implement its intent. ESTA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

"In keeping with the open disclosures policy, I ask if anyone present wishes to notify this working group of the existence of a patent or copyright or other intellectual property that might protect material in a standard being developed by this working group. You need not be the holder of the patent or copyright to notify this working group of its existence."

No protected intellectual property issues were raised.

6 Approval of agenda

Ron Bonner moved that the draft agenda be accepted as written. The motion was seconded and then approved with a unanimous voice vote.

7 Old Business—Revision of BSR E1.26 to make it acceptable for public review

The revised draft was discussed and all present agreed to send it forward for public review. Some suggestions were made to help improve the readability of the document. These will be dealt with in the public review cycle. Letter ballots not previously returned were turned in at the meeting.

8 New Business

None.

9 Other Business

None

10 Schedule for future meetings

Hansen announced that the next meeting was scheduled for Wednesday, 9 November 2005, 08:00 to noon at the Rosen Plaza Hotel in Orlando, FL. [Note: This meeting later was cancelled. The next meeting is now scheduled for January 2006 in Ft. Worth.

11 Changes to observer status due to lack of attendance

Pete Happe was not in attendance at this meeting, the third consecutive meeting at which he was not present. Tim Hansen announced that Pete Happe of Walt Disney Imagineering was now an observer in the working group, since he had not met the minimum attendance requirement for voting members.

12 Adjournment

Tracey Cosgrove moved that the meeting adjourn. The motion was seconded and then approved by acclamation. Tim Hansen declared the meeting adjourned at 1430.

Floors Working Group Membership and Contact Information as of 7 November 2005

Name	Company	Representing	Vote stat.	Int. cat.
Keith Sklar	Actors' Equity Association	Actors' Equity Association	O	G
Ken Greenwood	Actors' Equity Association	Actors' Equity Association	O	G
Tim Williamson	Northern Alberta Jubilee Auditorium	Alberta Government	O	U
Fred Allen	Fred Allen & Associates	Fred Allen & Associates	O	U
Bob Dagger	American Harlequin Corp.	Harlequin Corporation	P	MP
Edward Paget	Jones & Phillips Associates, Inc.	Jones & Phillips Associates, Inc.	O	G
Christopher Purpura	Jones & Phillips Associates, Inc.	Jones & Phillips Associates, Inc.	O	G
Nevin Kleege	Kleege Industries	Kleege Industries	O	G
Seth Popper	League of American Theatres and Producers, Inc.	League of American Theatres and Producers, Inc.	O	G
Tim Hansen	Oasis Stage Werks	Oasis Stage Werks	P	MP
Gary Justesen	Oasis Stage Werks	Oasis Stage Werks	A	MP
Ron Bonner	PLASA	PLASA	P	G
Robert R. Scales	Robert R. Scales	Robert R. Scales	I	U
Tracey Cosgrove	Rosco Laboratories	Rosco Laboratories	P	MP
Steve Rust	Sachs Morgan Studio	Sachs Morgan Studio	P	G
Robert Barbagallo	Solotech Inc.	Solotech Inc.	O	DR
David Nash	StoweNash Associates LLC	StoweNash Associates LLC	O	U
Jerry Gorrell	Theatre Safety Programs	Theatre Safety Programs	P	U
Richard D. Thompson	Thompson Associates	Thompson Associates	P	G
Pete Happe	Walt Disney Imagineering	Walt Disney Company	O	U
Mark Elliott	Walt Disney Company	Walt Disney Company	O	U
Steven Wiese	Wenger Corp.	Wenger Corp.	O	MP

Key to codes

- O Observer, non-voting
- P Principal voting on behalf of an organization or company
- A Alternate voting member representing an organization or company
- I Individual voting member representing only himself or herself
- G General interest
- U User of floors or flooring products
- MP Mass-market producer
- CP Custom-market producer
- DR Dealer or rental company