

Fog Distributor Product Stewardship Checklist

This checklist is intended to facilitate the establishment and maintenance of a product stewardship program for distributors of theatrical fog products. This is a voluntary program intended to foster improved industrial safety and to foster appropriate purchasing, handling, use and disposal of all chemicals and other materials involved in the generation and use of theatrical fogs.

	Compliance Step	Yes/No?
1	Have your fog making material suppliers provided appropriate MSDS documentation?	_____
2	Do your suppliers know that you need and use this information and that they should send you any updates in a timely manner?	_____
3	Do you know your fog making supplier's safety and/or product stewardship officers and how to contact them?	_____
4	Has someone in your company been assigned the responsibility of managing product safety and stewardship information?	_____
5	Has this information been communicated to other involved employees?	_____
6	Have you established appropriate methods for receiving the fog making materials?	_____
7	Have these methods been suitably documented?	_____
8	Have you established appropriate methods for storing fog-making materials?	_____
9	Have you trained your employees in the appropriate handling of fog making materials?	_____
10	How are your fog products shipped to your clients?	_____
11	Are the carriers or shipping companies that you use aware of and conversant with any special procedures or practices needed for shipping your products?	_____
12	Do these carriers and shipping companies have the safety related data you provide?	_____
13	Do your customers know and understand these shipping procedures?	_____

- 14 Do your products have any special storage requirements – such as containers, environment and shelf life? _____
- 15 Do your customers know about these storage requirements? _____
How do they know about these storage requirements? _____
- 16 Do you provide up to date MSDS sheets or other safety related information to your clients? _____
How? _____
- 17 Do you provide comprehensive operating instructions for the equipment you supply? _____
- 18 Do your products have any health and safety concerns in operation? _____
If so, what are they? _____
- 19 Do your customers know about these concerns? _____
How do they know? _____
- 20 Do you have procedures for dealing with complaints and problems relating to health and safety issues? _____
How are those procedures communicated to your employees and customers? _____

21 If these products produce any waste product do you provide information and assistance on how to deal with this? _____

22 Do you provide information and assistance on dealing with the final disposal or recycling of your product at the end of its life? _____

How do you provide this information and assistance? _____

23 Is there a procedure to insure the regular re-evaluation of your safety and product stewardship programs? _____

To the best of my knowledge, this information is true and accurate.

Fog Product Stewardship Manager:

Company:

Date: